

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
August 3 – 7, 2015**

MONDAY, AUGUST 3, 2015
(No Meetings)

TUESDAY, AUGUST 4, 2015
(No Meetings)

WEDNESDAY, AUGUST 5, 2015

*11:00 am Public Safety Committee

Brown County Sheriff's Office
2684 Development Drive

*6:30 pm Planning Commission Board of Directors – *Note Location*

Lawrence Town Hall
2400 Shady Court, De Pere

THURSDAY, AUGUST 6, 2015

*5:30 pm Education & Recreation Committee – *Note Location*

Rms. 122-123, Neville Public Museum
210 Museum Place

FRIDAY, AUGUST 7, 2015
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE

Wednesday, August 5, 2015

11:00 a.m.

**Brown County Sheriff's Office
2684 Development Drive, Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 1, 2015.

Comments from the Public

1. Review minutes of:
 - a. Fire Investigation Task Force (April 16, 2015).
 - b. Local Emergency Planning Committee (May 12, 2015).
 - c. Traffic Safety Commission (April 30, 2015).

Communications

2. Communication from Supervisor Zima re: That the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.

Circuit Courts, Commissioners, Probate

3. Budget Status Financial Report for June, 2015.

Public Safety Communications

4. Public Safety Communications 2015 Five-year Capital Improvement Plan (CIP).

Medical Examiner

5. Budget Status Financial Report for June, 2015.
6. Activity Spreadsheet.

Clerk of Courts

7. Budget Status Financial Report for June, 2015 (including 2014 and 2015 comparisons).
8. Standing Item per motion at April meeting— Request for representation from the Clerk of Courts and Courts to attend each meeting through the end of 2015 to provide monthly updates including various reports as requested by this Committee. *May Motion: To refer to the Clerk of Courts office to meet with Corporation Counsel and come back with a recommendation as to at what point GAL*

bills should be converted to a civil judgment; June Motion: Hold for one month; July Motion: Receive and place on file.

9. Discussion and possible action re: Timeframe for converting unpaid GAL bills to civil judgments.
10. Support for Senate Bill 114, resolution to be provided prior to meeting.
11. Clerk of Court's Report.

Sheriff

12. Budget Status Financial Report for June, 2015.
13. Key Factor Report through June, 2015.
14. Jail Average Daily Population by Month and Type for the Calendar Year 2015.
15. Budget Adjustment Request (15-43): Any increase in expenses with an offsetting increase in revenue.
16. Budget Adjustment Request (15-44): Any increase in expenses with an offsetting increase in revenue.
17. Sheriff's Report.

District Attorney – No agenda items.

Emergency Management – No agenda items.

Other

18. Audit of bills.
19. Such other matters as authorized by law.
20. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PLEASE NOTE CHANGE IN MEETING LOCATION

**AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, August 5, 2015
Town of Lawrence Town Hall
2400 Shady Court
De Pere, WI 54115
6:30 p.m.**

ROLL CALL:

Paul Blindauer	_____	Matthew Harris	_____	Debbie Schumacher	_____
James Botz	_____	Frederick Heitl	_____	Ray Tauscher	_____
Brian Brock	_____	Phil Hilgenberg	_____	Lanny Tibaldo	_____
William Clancy	_____	Kathleen Janssen	_____	Jason Ward	_____
Norbert Dantine, Jr.	_____	Dotty Juengst	_____	Dave Wiese	_____
Bernie Erickson	_____	Patty Kiewiz	_____	Reed Woodward	_____
Steve Gander	_____	Michael Malcheski	_____	City of Green Bay (Vacant)	_____
Adam Gauthier	_____	Eric Rakers (Alternate)	_____	City of Green Bay (Vacant)	_____
Steve Grenier	_____	Dan Robinson	_____		
Mark Handeland	_____	Terry Schaeuble	_____		

1. Welcome by Lanny Tibaldo, Town of Lawrence Chairman.
2. Approval of the minutes of the June 3, 2015 regular meeting of the Brown County Planning Commission Board of Directors.
3. **Public Hearing:** Northeastern Wisconsin CDBG – Housing Region Application and staff overview.
4. **Public Hearing:** 2040 Brown County Sewage Plan and staff overview.
5. Report regarding BCPC Transportation quorum history.
6. Overview of the Transportation Improvement Program (TIP) Process.
7. 2015 Transportation Performance Measures Status Report.
8. Directors Report.
9. Brown County Planning Commission staff updates on work activities during the months of June and July, 2015.
10. Other matters.
11. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Corrie Campbell, Vice Chair
Tom Katers, Staush Gruszynski, Harold Kaye

EDUCATION & RECREATION COMMITTEE

Thursday, August 6, 2015

5:30 p.m.

Neville Public Museum

Meeting Rooms 122 - 123

210 Museum Place, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

****PLEASE NOTE LOCATION****

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 1, 2015.

Comments from the Public

1. Review Minutes of:
 - a. Library Board (May 14, 2015).
 - b. Neville Public Museum Governing Board (June 8 & July 13, 2015).

Communications

2. Communication from Supervisors Erickson and Lund re: Create a ticket surcharge whenever possible to go into a maintenance fund for the arena complex to replenish the capital fund;
standing item per motion at July meeting.

Resch Centre/Arena/Shopko Hall

3. Complex Attendance for the Brown County Veterans Memorial Complex.

Library

4. Budget Status Financial Report for June, 2015.
5. 2015 Five-year Capital Improvement Plan (CIP).
6. Discussion and possible action re: Southwest Library Branch expansion.
7. Discussion and possible action re: redesign and replacement of parking lot at Central Library.
8. Director's Report.

Museum

9. Budget Status Financial Report for June, 2015.
10. Director's Report.

Golf Course

11. Budget Status Financial Report for June, 2015.
12. Superintendent's Report for July, 2015.

NEW Zoo & Park Management

13. Parks Budget Status Financial Report for June, 2015.
14. Parks Open Positions Report.
15. Approval of bid for Bay Shore dredging (bid tabulation to be handed out at meeting).
16. Discussion re: maintenance on State Trails within Brown County.
17. Discussion re: permitting issue with the Way Morr bridge project.
18. Approval of 2015 hunting dates and seasons in the Parks.
19. Approval of friend's group contribution; *motion at July meeting: To hold the policy for 30 days.*
20. Budget Adjustment Request (15-53): Any increase in expenses with an offsetting increase in revenue.
21. Resolution re: To approve an easement from Brown County to the City of De Pere for a sanitary sewer line.
22. Field Staff Reports/Attendance Reports.
23. Assistant Director's Report.
24. Zoo Budget Status Financial Report for June, 2015.
25. Zoo Monthly Activity Report for July, 2015.
26. Zoo & Park Management: 2015 Five-year Capital Improvement Plan (CIP).

Other

27. Audit of bills.
28. Such other matters as authorized by law.
29. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

August 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Public Safety 11:00 am	6 Ed and Rec 5:30pm @ Museum	7	8
9	10 Executive Cmte 5:30 pm	11	12	13	14	15
16	17	18 Veterans Recognition Subcmte 5:00 pm	19 Board of Supervisors 7:00 pm	20	21	22
23	24 Land Con 6:00pm PD&T 6:15pm	25	26 Human Svc 5:30 pm	27 Admin Cmte 5:30 pm	28	29
30	31					



SEPTEMBER 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 11:00 am	3 Ed & Rec 5:30 pm Way Morr Park 	4	5
6	7 Labor Day <i>County Board Office Closed</i> Exec Cmte - tentative	8	9	10	11	12
13	14	15 Veterans Recognition Subcmte 5:00 pm	16 Board of Supervisors 7:00 pm	17 CJCB 8:00 am	18	19
20 	21	22	23 Human Svc 5:30 pm	24 Admin Cmte 5:30 pm	25	26
27 	28 Land Con 6:00 pm PD&T 6:15 pm 	29	30			

BROWN COUNTY COMMITTEE MINUTES

- Harbor Commission (May 11, 2015)
- Neville Public Museum Governing Board (July 13, 2015)
- Solid Waste Board (May 18, 2015)
- Veterans Recognition Subcommittee (June 16 & July 21, 2015)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, May 11th, 2015**

Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI

1) The meeting was officially called to order once a quorum was present by Craig Dickman at 11:00 am.

2) Roll Call:

Present: President Craig Dickman
Commissioner Bernie Erickson
Commissioner Hank Wallace
Commissioner Mike Vizer
Commissioner Tim Feldhausen
Commissioner Ron Antonneau

Excused: Commissioner Tom Kimek
Commissioner Bryan Hyska
Commissioner John Hanitz

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Bill Meindl, Green Bay Development News
Tara VanHoof, Foth I&E, LLC

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Ron Antonneau and seconded by Mike Vizer. Unanimously approved.

4) Approval/Modification – March 9, 2015 Meeting Minutes

A motion to approve the minutes of March 9, 2015 was made by Ron Antonneau and seconded by Tim Feldhausen. Unanimously approved.

5) Announcements/Communication

There were no announcements or communications.

6) Fox River Environmental Clean-up Project - Public Comments/Update on Standing Item

Mr. Haen stated that he has been meeting with the Fox River Environmental Clean-Up Project team for the past several months. They are interested in potentially placing some cleaned up material into Bayport for the project. The project leaders wanted to understand better how Bayport works and to see if there is an opportunity for them to place material. If there is this opportunity it would come back to the Harbor Commission to take action on. On the operational side of this, the Department has been operating Bayport to take material less than one part per million PCBs; this material has higher PCB concentrations. There is an economic benefit to taking material at that facility for the County. If it should be something that we are not normally involved in, for example, if they would want to hydraulically pump material or something else that is out of the ordinary that justifies a change in rates and fees, it would have to go to the County Board for approval.

Commissioner Erickson stated that in conversations he had with Tetra Tech the previous week the dredging process was discussed. The first thing that happens in the dredging process is that all of the sand falls out on the conveyer. Mr. Erickson told Paul Van Noie this because he uses a certain grade of sand in the process of manufacturing asphalt. Mr. Erickson suggested to Mr. Haen that he should check with Public Works, they may be interested in some of our sand for making asphalt.

Commissioner Dickman confirmed that this is a great suggestion. One of the objectives is to find a beneficial reuse for the sand. Mr. Haen stated that he suspects by the June meeting there will be something for the Commission to consider.

Commissioner Dickman asked if a timeline was being thought of yet. Mr. Haen explained that they are hoping this could start for the next dredging cycle next spring.

7) Standard Operating Procedures for Port & Resource Recovery Department Funds Managed by PFM Asset Management, LLC and Brown County Treasurer's Office – Update

Mr. Haen stated that there has been a lot of effort on the Resource Recovery side of the Department in terms of how funds are managed and of how to increase financial performance on funds invested long term. As construction costs arise, the Department wants to ensure that the money reserved is growing at the best rate possible. Public Financial Management Asset Company (PFM) went through a Request for Proposal (RFP) process and was chosen to take care of the Department's investments. Funds are gradually being moved over to PFM. The second page of the attachment shows the sums that PFM will take care of. From the Port's perspective, \$2.5 million of Port funds will be moved; these funds do not have immediate needs and can be invested longer term. . One fund is for Renard Island maintenance. This fund historically received no interest and now will receive interest. The Brown County Treasurer's office prepared the standard operating procedures. Mr. Haen would like to see more added to this from the Treasurer's Office. The standard operating procedures basically explain ways to take money out if needed. PFM's strategy is to stagger the investment incrementally and not invest all at once. They see the bond market changing by this summer and want to stagger investment timing over several months.

Commissioner Dickman asked if PFM is in contract with the County and do they have other Departments' funds besides ours. Mr. Haen explained that PFM has a contract with the County, but their sole portion of funds are from the Port & Resource Recovery Departments.

Commissioner Dickman asked who has the fiduciary responsibility for the fund choices and what types of investments these monies will go to. Mr. Haen explained that PFM makes the choices

but they are engaging the County Treasurer's Office, Finance Department, along with Mr. Haen in these choices.

Commissioner Dickman asked if the Commissioners will have visibility as to the fund options. Typically in an investment fund there are going to be some target investments that are going to have a certain amount in equity, cash or whatever the investment strategy is. He understands that this is a difficult time for investing because of the investment rates and bond rates. He is just wondering who is going to decide what the investment fund strategy is.

Mr. Haen explained that the government has rules and statutes that they have to follow and meet. This limits what government entities can get involved in. The goal for PFM is to meet 2% return on investment. PFM has been actively engaging with the County to ensure that the County is okay with the decisions and investment choices that are being made.

Commissioner Dickman asked if, as the Commission, we do not have any fiduciary responsibility for the fund management in this case. Mr. Haen confirmed that Commissioner Dickman is correct.

Commissioner Feldhausen stated that he assumes there will be a trustee for this account that will not have anything to do with the Harbor Commission. His thought is that they will not place the investments in maximum risk categories; it will be relatively conservative with bonds to minimize loss but still get some growth out of the investment.

Mr. Haen confirmed that this is correct. He asked the Commissioners to understand that these are duties of the Treasurer; they have delegated these funds to PFM to better their performance.

8) First Quarter Budget Status Report – Update

Mr. Haen explained that in the first quarter budget for the Department looking at the expenses and revenues the first quarter should be about 25%, though there are a few outliers. The operations and maintenance budget is met for the year. This is because maintenance is done at Bayport in the winter and the work has been completed for the year. There may be a few minor activities in that area of the budget. There is a one-time \$25,000 transfer to Renard Island for maintenance. On the revenue side some miscellaneous revenue was received meeting the expectations for the year.

Commissioner Erickson asked Mr. Haen that when the second quarter report is generated to add year to date totals with the percentages as a line item. It will help to give the Commission a better understanding of the budget. Mr. Haen agreed and also added that everything in the budget is on par with where it should be.

9) Harbor Assistance Program Funding - Update

Mr. Haen stated that they have been reaching out to legislators regarding the Harbor Assistance Program. The letter attached to this agenda item was signed by a number of companies and sent to legislators. In addition, some of the legislators wrote a letter in support that is included in the agenda packet as well. The issue was supposed to go to the Joint Committee on Finance two weeks ago as a stand-alone item dealing with transportation. The state has three big areas of concern, K-12, UW System and Transportation in that order. Joint Committee on Finance thought that last week's revenue report would be able to solve the K-12 issue; however, they were not able to solve this issue. Mr. Haen believes that they will begin discussing transportation at the end of May or beginning of June. Until then, he is still discussing this issue. The

Legislative Fiscal Bureau laid out some options for legislation on behalf of the Harbor Assistance Program (HAP). What Mr. Haen is hoping for is that \$12.5 million in grant funding will be restored. He understands that there may not be a full restoration. An additional challenge he sees facing is that there are some legislators who want all users to be paying into the system. The grant money is mostly funded through fuel tax, because fuel for ships is being purchased in other states and countries, the port industry does not actually pay into this tax collection in Wisconsin. Mr. Haen stated that he is not opposed to industry paying a share into the tax.

Commissioner Dickman stated that he believes it will be tough year. The UW System took a \$300,000,000 cut and probably \$25,000,000 will be restored.

Mr. Haen added that a lot of the situation has come from past governor action. There is no more cigarette money, gaming settlements with the tribes in Wisconsin and transportation funds to raid.

Mr. Haen also added that TDA is advocating on behalf of the ports as well for the Harbor Assistance Program.

On another topic, the state took up ballast water. Recently, Coast Guard and EPA both implemented ballast water regulations that will go into effect in 2016 with uniform regulations on the Great Lakes. Prior to this, all eight Great Lakes states and two Canadian provinces had differing regulations with ballast water. A ship that travels through all those waters could potentially have to get permits from all those entities. With the new regulations each ship will only have to deal with one set of regulations. Part of the budget that Governor Walker put in was to make the fees permanent for the Wisconsin ballast water program. As a port, we wanted Wisconsin to get rid of the duplicative and unnecessary program and save money. By the 2017 state budget there will be federal regulatory procedures in place where ballast water will be dealt with and efforts to eliminate the positions and program at the state level can be considered. Joint Finance agreed with the Governor's position of keeping ballast water in place for this budget.

Commissioner Antonneau mentioned that the presentations at the Port Symposium were very informative. The explanation given about the number of projects it takes and the amount of money it takes to complete these projects just to keep the port status quo was very enlightening. With the HAP funding being cut it will make it impossible to remain near status quo, it will effect infrastructure, jobs, economic development, etc. by doing nothing.

10) 2015 Strategic Plan – Update

Mr. Haen explained that the Commission sub-committee met; Commissioner Hank Wallace, Commissioner Brian Hyska, Commissioner Tom Klimek and Dean Haen, and decided on how to proceed with the Strategic Plan. The sub-committee's decision was that each of them would individually review the 2015 Strategic Plan and make changes. At the next Harbor Commission meeting in June, a draft should be together for the full consideration of the Commission.

11) Renard Island – Update

Mr. Haen informed the Commission that a DNR letter was received last week documenting completion of all closure activities for Renard Island. He mentioned that Mr. Walter worked to get the construction documentation all approved and there are no more additional costs or unknowns.

Another agenda item under Renard Island was a letter from the Army Corps of Engineers. The Department hired Michael, Best & Friedrich (MBF) to look at what the strength of a lakebed grant from state legislature is, compared to an issued DNR Chapter 30 Permit. MBF determined that they are both equal, but both revocable to a certain extent. This was relayed to the Army Corps of Engineers; their response was that they do not agree. They are saying that a lakebed grant is needed for the causeway. With regard to the causeway itself, Commissioner Erickson has been taking the lead. The County Board gave the Department 60 days to resolve any issues.

Commissioner Dickman mentioned that there are two fundamental issues that need to be dealt with in terms of the lakebed grant. What it would take to pursue, and the timeline and the intensity of trying to get a lakebed grant. This requires the state legislature to make a determination and it is a cumbersome process. It will require a fair amount of lobbying and utilization of political capital. The choice is to either pursue that, or else we will not comply with the Corp requirement.

Mr. Haen suggested the focus should be on the easement at this time because it might change the way we look at the lakebed requirement. With the MBF lakebed versus Chapter 30 permit opinion; there may be an opportunity to push that up to Corps division and headquarters level before making a legal challenge. The easement may have an impact on the lakebed issue. .

Commissioner Feldhausen asked if MBF has seen a copy of the letter from the Army Corps of Engineers. Mr. Haen responded that, "Yes", MBF has seen a copy.

Commissioner Vizer asked what the status is on the easement. Mr. Haen responded that it is a work in progress. There are a couple different fronts that are being worked on.

Commissioner Erickson asked about details on the map that was included in the agenda packet. He asked what is A1 and A2 in reference to on that map. Mr. Walter explained that in the bottom right corner there is a PT number, those are coordinate points that they are referencing.

Commissioner Feldhausen wanted to confirm that where A1, A2, A3 and A4 prescribe to the roadway easement area and the rest is causeway.

Mr. Haen added that C3 and C4 is where land ends, and C1 and C2 are where the existing lakebed starts.

Commissioner Antonneau shared with the Commissioners that when he was on the County Board in 2004 the city and county were discussing the possibility of sharing the liability of Renard Island. Since then the city has completely changed their stand.

12) State Freight Advisory Committee – Update

Mr. Haen was asked to work with the State DOT on a State Freight Advisory Committee, not as the Director of the Port of Green Bay but as President of Wisconsin Commercial Ports Association (WCPA). There are 30-40 people are on the committee from all different associations. The effort is to provide input and advice on priorities and policies that impact freight and advocate for a sound freight transportation system and expand Wisconsin's roles in freight movement. The plan will take two years to complete; it involves quarterly meetings in Madison; that equates to about seven days of time from now until the end of 2016 to contribute to this effort. Mr. Haen added that the state has renewed focus on freight movement and through the Governor's office it is more focused on freight and recognition that they need some type of a plan. Mr. Haen believes this will be good for the ports.

Commissioner Dickman stated that he believes this is really positive and a testament to the work that the ports are doing that Mr. Haen has a seat at the table. Staying deeply connected to movement in and out of Wisconsin is very important.

13) Director's Report – Update

The Director's Report included a letter from the U.S. Coast Guard requesting a ride along with the Western Great Lakes Pilots Association to travel on board and transit in and out of Green Bay. The pilots can choose which trip it is on and the time that it comes in. We are encouraging them to choose a night transit because lighting seems to be a concern on foreign vessels.

Commissioner Feldhausen asked if the pilots were concerned about the navigational lighting. He explained that navigational lighting is standard around the world.

Mr. Haen stated that their point is that the pilots are getting on a foreign vessel and they do not understand their navigational equipment due to having different technologies. Additionally their ability to communicate with the crew is an issue and physical lighting capabilities of the vessels are unknowns.

The other item in the director's report is from an article in *Insight Business* on railroads, Escanaba, Superior was included. The article explains how the state is getting more involved in providing rail service in areas that have not had service for a while, i.e. Sheboygan and Manitowoc County. Hopefully conditions improve in these places. The state will be taking a more engaged role in keeping those lines open and usable.

Mr. Haen shared with the Commissioners an article in a port magazine that focuses on a port called Koper, Slovenia. The article is on port and resource recovery operations there and pertains to everything that this Department does. This area is a big paper making area in the Baltics. They are using paper mill sludge and putting it on coal piles to reduce dust. Turning the coal piles white with paper fibers, Mr. Haen explained that we would like to advance this in the Green Bay area and have a beneficial use for paper mill waste.

Commissioner Antonneau asked Mr. Haen if he has talked to Supervisor Sieber about this.

Mr. Haen responded that he has not. He has reached out to Fox River Fiber who is a huge generator of the waste material, C. Reiss Coal, Georgia Pacific, Fox River Dock and Wisconsin Public Service and asked them if any of them would be interested in conducting a demonstration project. Commissioner Erickson mentioned that GrandTec should be reached out to because they produce paper mill sludge.

Commissioner Dickman asked if Mr. Haen has reached out to the Port Manager. Mr. Haen said that he has not, he was not sure if he would be able to communicate with him. Commissioner Dickman said we should try.

Mr. Haen added that paper fiber has BTU value; it can be burned with the coal.

Commissioner Feldhausen asked if copies can be sent to the Commission. Mr. Haen agreed to forward it.

Commissioner Vizer added that depending on the chemical make-up, it could be used as alternative fuel in other industries as well. Mr. Haen explained that with paper mill sludge, there is some of the paper fiber left, the rest of it is clay, filler and ash; there is not a lot of BTU value.

14) Tonnage Report – Request for Approval

Commissioner Antonneau asked about why the Port is doing better this year, in 2015 than last year in 2014 at this time. Mr. Haen responded that last year there was still ice at this time and the first ship did not arrive until the middle of April. The tonnage reports in 2015 are more representative of normal, 2014 was very abnormal.

A motion to approve the Tonnage Report was made by Ron Antonneau and seconded by Bernie Erickson.

15) Audit of Bills – Request for Approval

A motion to approve the Bills was made by Ron Antonneau and seconded by Tim Feldhausen.

16) Such Other Matters as Authorized by Law

Commissioner Erickson mentioned that at the Port Symposium he talked to Steve Fisher about water removal from the Great Lakes. Commissioner Erickson believes that there should be a reinforcement resolution written in regards to that. This resolution should be sent to other ports, harbor commissions, states and even provinces and send it to Steve Fisher in Washington D.C. so they can start thinking about this issue. With the number of droughts that are occurring around the country ships might start arriving in the Great Lakes to fill up on water and take it with them.

17) Adjourn

A motion to adjourn was made by Ron Antonneau and seconded by Bernie Erickson.

Craig Dickman, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department



Bridging Communities. Connecting Generations.

**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM
GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, July 13, 2015 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Bernie Erickson, Erik Hoyer, Tom Sieber, Sandy Juno, Kramer Rock and Diane Ford
ALSO PRESENT: Bill Meindl, Kasha Huntowski, and Beth Lemke

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:33PM.
2. APPROVE/MODIFY AGNEDA

Motion made by Tom Sieber and seconded by Diane Ford to approve the agenda.
Vote taken.

MOTION APPROVED UNANIMOUSLY.

3. Museum Directors Report.
Museum Director Lemke shared that the Neville collaborated with Music U for Fire Over the Fox (7/4) programming and with LIVE54218 for Open Streets Green Bay (7/11) family based programing. Additionally, the Neville is collaborating with Segway Tours for a guided tour with Deputy Director Cullen on August 5, 2015. This program opportunity is the beginning of a new relationship with a downtown business with shared mission. Discussion ensued, no action taken.

4. 2016 budget goals and objectives.
2016 proposed Museum fees were reviewed and much discussion ensued. Questions were asked regarding school tour visitation, room rental rates, and senior rates. Observations were offered such as not charging an admission fee, not charging for school visitation, adding a senior fee, and increasing all room rental fees. Museum Director Lemke shared that proposing increases in 2016 would allow for a balanced budget and provide for marketing and promotions of the 2016 exhibits the Neville Public Museum Foundation supports financially.

Museum Director Lemke provided the members of the board a draft marketing and promotions budget for review. Director Lemke stressed that the draft reflects realistic costs and the proposed admission fee increase offsets the expense of 2016 advertising and public notice.

A draft 2016 Neville Public Museum Exhibit Budget was provided. The Neville Public Museum Foundation Finance Committee has not approved the draft. Museum Director Lemke answered questions about the 2016 temporary exhibit subjects and the total exhibit request including program request. New to the 2016 joint process Museum Director Lemke provided a separate detailed spreadsheet breaking out individual programming expenses.

Discussion ensued, appreciation was stated by the board with the information provided.

2015 Governing Board Meeting Dates

Monday, August 10, 2015

Monday, September 14, 2015

Monday, October 12, 2015

Monday, November 9, 2015

Monday, December 14, 2015

5. Such other matters as authorized by law:
Next meeting of the Neville Public Museum Governing Board will be **Monday, August 10, 2015 at 4:30pm.**
6. Adjournment. Motion to adjourn made at 5:33PM by Bernie Erickson and seconded by Kramer Rock. Vote taken.
MOTION APPROVED UNANIMOUSLY

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

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DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday May 18, 2015**
Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
Mark Vanden Busch, Vice-Chair
Ken Pabich
Lisa Bauer-Lotto
Dave Landwehr
Bud Harris
Norb Dantine

Excused: Mike Van Lanen

Absent: Dave Landwehr

Also Present: Dean Haen, Brown County
Chad Doverspike, Brown County
Mark Walter, Brown County
Chris Blan, Brown County
Bill Meindl, Green Bay Development News
Craig Berndt, Allouez

3) Approval/Modification – Meeting Agenda

A motion to approve the meeting agenda was made by Norb Dantine and seconded by Mark Vanden Busch. Unanimously approved.

4) Approval/Modification – Meeting Minutes of April 20th, 2015

A motion to approve the meeting minutes of April 20th, 2015 was made by Norb Dantine and seconded by Ken Pabich. Unanimously approved.

5) Announcements/Communication

Mr. Haen mentioned that Bill Seleen, from Habitat for Humanity Restore, will be joining the Solid Waste Board in June as long as his appointment is approved by the County Board on Wednesday May 20th.

Mr. Doverspike mentioned that four groups, SWANA, WCSWMA, AROW and the Council on Recycling have been actively working towards getting recycling funding restored; they have been meeting with state legislators about once a week. The funding two years ago was cut from \$32 million to \$19 million and this year it is being cut to \$15 million. With the budget cuts this year the Solid & Hazardous Waste Education Center (SHWEC) and DNR funding that helps outreach for education for college students (Research Council) are being cut. The four groups have been trying to get SHWEC and Research Council restored. There have been discussions that a proposal might be made to get \$2 million of the \$4 million, from the cut this year, back. Mr. Katers mentioned that extension got funding back for 12 water quality positions for the state.

6) South Landfill/Resource Recovery Park Project Master Plan – Request for Approval
a. (Presentation given by Foth)

Chris Anderson, Foth, gave the presentation on the South Landfill and Resource Recovery Park Master Plan. This document is a vision of how the South Landfill property will be best utilized. Mr. Anderson explained that he will be discussing information on the process that is used to develop the master plan, the South Landfill aspects, resource recovery aspects, conclusion and next steps.

In order to plan what will be done on the South Landfill property, guiding principles had to be decided for how the site will be developed and what the priorities are for the site. The existing South Landfill design, permitting, feasibility, plan of operation and host agreement were looked at. An issue identified early on that will have to be dealt with in the process of planning is that many outside people will give their ideas of what should be done on that property. Foth put together an Unsolicited Proposal Guidance Document; it sets up criteria for minimum information that must be provided for staff and Solid Waste Board consideration. There were 22 items identified for the Resource Recovery Park in the original plan. These items were prioritized because not everything could be added onto the site. The key focus during prioritizing was on the landfill and waste handling. The five technical memorandums regarding waste handling processes that were presented to the Solid Waste Board in the past meetings have been a systematic way to look at these items. The memos regarding mixed waste processing, C&D processing and organics management ended up creating portions of the master plan report.

Mr. Anderson explained that the South Landfill property has a lot of setbacks and limitations (several waterways nearby, the East River, power lines), that have had to be taken into consideration. Because of the power transmission line easement the footprint of the landfill had to be moved to the east. If the actual 3-D footprint of the landfill is changed from what was permitted in the feasibility agreement, it would require going through the feasibility process again. Capacity of the landfill was lost due to the modification. Foth proposes adding capacity by building the landfill deeper and steeper. One of the key factors was to have opportunity for potential landfill expansion on the property. The approved South Landfill property is 68 acres with a site life of 12 – 13 years and 1.8 million cubic yards of excess soil with potential expansion of 62 acres with a site life of another 15 years.

A new Plan of Operation (POO) approval will be necessary. The POO will address the landfill being changed from a county landfill to a regional landfill. The storm water, leachate, access to the site, scales and waste processing and handling were reexamined. Mr. Anderson continued to describe more of the details of how the property could potentially be laid out.

Mr. Anderson touched on where the landfill gas equipment could be placed. Mr. Pabich thought that in previous memos and discussions that the location of the landfill gas equipment might be placed somewhere more central with better access. Right now, in the position that it has been placed it is so far isolated and there is no access to it on a road. Mr. Anderson clarified that it is accessible from a road, but it does not necessarily have to be accessing on that road. There are site perimeter roads that would allow access as well. Mr. Anderson also mentioned that landfill gas equipment could be placed in several locations, but not likely in both as identified.

Mr. Katers asked if this area was going to be for electrical generation and the CNG would be towards the north part of the land. Mr. Anderson stated that engine generators could be done on the above mentioned area of the site. He also stated that this area of the site might be a good space for a pipeline to a natural gas pipeline that requires high compression, filtration and drying and treatment.

Mr. Anderson mentioned that there has been space on the site that has been put aside for future resource recovery plans. He understands that disposal needs arise and extra space needs to be planned for in advance.

Due to current filling rates Mr. Anderson believes the South Landfill should be ready for use by 2020-2021.

Mrs. Bauer-Lotto asked if the stream relocation is a year round stream. Mr. Walter explained that it is an intermittent stream to the East River and can be moved as long as there is the same level of flow at the new location. Mr. Anderson explained that the original permit approval included redirecting the intermittent stream. It would end up in the bio filter and be discharged back to the stream.

Mr. Katers asked if the plan would be changed or viewed differently if the parcels surrounding the landfill were acquired. Mr. Doverspike explained that on the west side of the landfill it is very limited for expansion. The parcels of land that could have potential are residential. Mr. Anderson added that if more property is going to be purchased it is advisable to purchase property not too close to the rivers.

Mr. Anderson encouraged the Department and the Solid Waste Board to think about what might be needed in the future.

A motion to approve the South Landfill/Resource Recovery Park Project Master Plan was made by Norb Dantine and seconded by Ken Pabich. Unanimously approved.

7) Pharmaceutical Collection Program Approval – Request for Approval

Mr. Blan explained that he was requesting approval to register as a pharmaceutical disposal program as required by a bill authored by Senator Nygren and passed January of 2015. This would allow Brown County to accept pharmaceutical products from law enforcement agencies. The registration (or a pharmaceutical collection program written plan) will need to be submitted and approved by the Department of Justice before, or within 30 days after, the law goes into effect on July 1st. The pharmaceutical disposal program would allow the Department to continue accepting inhalers and sharps that are unused and prefilled. There is less of a demand for other material right now because the Department of Justice took over where the DEA left off supplying an infrastructure within the state where law enforcement can dispose of pharmaceuticals at no cost. There are still items that cannot go through the law enforcement waste stream and the

Department could be a good source for those materials or if the Department of Justice were to ever discontinue the collection program.

Mr. Dantine asked if this is an area of business that could potentially cause harm to the Department in a legal or financial manner in the long run. Mr. Blan explained that two years ago the county purchased a three year and \$3 million liability coverage. Risk management was provided a list of the higher liability vendors and they were included on the insurance policy. The limitation of the policy is that if all \$3 million is used in the first year the next two years are at a higher risk.

Mr. Katers inquired whether certificates of destruction are being given from these vendors. Mr. Blan confirmed that is true.

A motion to approve Pharmaceutical Collection Program set up was made by John Katers and seconded by Bud Harris. Unanimously approved.

8) State Budget – Update

Mr. Katers mentioned that the trade associations have done a great job of trying to get their points across.

No other comments were made.

9) First Quarter Budget Status Report – Request for Approval

Mr. Haen explained that revenues and expenses are around 25% in the first quarter status report and on the track.

A motion to approve First Quarter Budget Status Report was made by Norb Dantine and seconded by Ken Pabich. Unanimously approved.

10) Fox River Fiber Notice of Claim – Update

As the issue with Fox River Fiber (FRF) is worked through this will be a continuing item on the agenda. In discussions, Fox River Fiber wanted to explore whether their specific paper mill sludge could be used as an intermediate cover at the Outagamie Landfill. A meeting took place with Outagamie, Fox River Fiber and the Brown County Port & Resource Recovery Department to discuss intermediate cover at the Outagamie Landfill. Outagamie County came with their attorney and told Fox River Fiber that they do not want their sludge. The Department will work with the DNR limit, Outagamie County and with Fox River Fiber to amend the contract at the DNR limit of 50,000 tons/year.

Brown County is in a difficult position with a DNR limit of 12.5% municipal solid waste to ADC (50,000 tons) and a contract (70,000 tons) and Outagamie County operating interest in reducing/eliminating ADC. Corporation Counsel has indicated to FRF that we are not in breach of contract. FRF has filed a notice of claim indicating we are in breach of the contract. Efforts continue to seek resolution through an amendment satisfying all parties. The Department has been trying to help themselves by helping Fox River Fiber find alternatives for their paper sludge.

Mr. Katers confirmed that the contract is for another 15 years. His concern is what will happen when the new landfill is ready. Mr. Haen explained that this is a Brown County operational decision.

Mr. Doverspike added that in the future Fox River Fiber might find additional outlets for alternative animal bedding and it will not have to be landfilled.

11) Compactor and Building Expansion – Update

The first excavation started on May 7th. After some of the foundation excavation River Valley Testing did a technical review and found unsuitable soils. Recommendations for the next steps are coming from River Valley Testing and Foth. Unsuitable soils will need to be excavated and clean fill hauled in at an unknown cost to the project.

The baler was sold on Government Deals two weeks ago to Harter's. On May 14th they started the removal process. The last part of the baler was removed on May 18th. The last step is for the pits to be cleaned out and poured with concrete.

12) General Engineering RFP – Update

A five member team scored the seven potential vendors and had interviews with two vendors; Foth and TRC. The final ratings are due to Purchasing by May 19th.

13) Directors Report – Update

Capital Improvement Plan (CIP) – Mr. Haen explained that since the South Landfill is about five years in the future this has been added as part of the 2016 budget process. When Foth did an estimate of the South Landfill a couple of years ago they did it in four phases of construction. This has been changed to three phases. The CIP includes \$200,000 for the Plan of Operation in 2018 and \$8,000,000 for construction of phase one in 2020.

Shingle Recycling – Mr. Doverspike explained that Forward Vision Environmental went out of business in March. BOW put out an RFP and SPS Roofing was the low cost vendor who was chosen to serve for BOW. Outagamie and Winnebago County both have their systems already set up. The system for Brown County is still in the process of being set up. There will be a concrete pad poured on the southwest corner of the transfer station building and paved area. It will be 50 feet x 60 feet x 80 feet. Highway Department will be pouring the concrete. The project has been delayed for several reasons including a power pole that had to be moved about 40 feet. Mr. Haen added that in the meantime there is no shingle recycling for Brown County. In addition, the owner of the property across the street is starting a competitive shingle recycling program.

Composting – The last item under the Director's Report is regarding composting. There have been two meetings with urban municipalities to see whether or not there is a regional type of opportunity for composting. Mr. Kater's has offered to have a graduate student conduct the feasibility study and research this topic. The public works directors for the urban municipalities seem to agree that this is a good idea. Mr. Haen's hope is the feasibility study of a regional compost facility that will determine the best solution and that may or may not involve Brown County.

14) Such other Matters as Authorized by Law

There are no other matters as authorized by law.

15) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by John Katers.
Unanimously approved. Meeting adjourned at 3:54 p.m.

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, June 16, 2015 at 5:00 p.m., in the Veterans Conference Room, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Duane Pierce, Delores Pierce, Ed Koslowski, Jerry Polus, Rosemary Desisles, Jim Haskins, Louise Dahlke, Joe Witkowski, Carl Soderberg, Lynn Geiser, Tracy Rosinski, Cathy Williquette

****Running Total of Veterans' Certificates: 1687**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 pm.

2. Invocation.

3. Approve/Modify Agenda.

Bernie Erickson modified the agenda by moving Rosemary Desisles's report to follow Item 4.

Motion made by Jim Haskins, seconded by Ed Koslowski to approve as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of May 19, 2015.

Motion made by Duane Pierce, seconded by Rosemary Desisles to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Presentation re: Honor Rewards Program.

Brown County Register of Deeds Cathy Williquette shared information she had on the Honor Rewards program for veterans. The Honor Rewards program is a community service made available through the County's Register of Deeds office to thank and acknowledge veterans for their service and sacrifices. The program allows veterans in the County to sign up to receive an Honor Rewards Card to be used as an ID to receive discounts and benefits from participating retailers, restaurants and other businesses. Williquette provided the Subcommittee with a copy of a Power Point presentation that further explains the program, a copy of which is attached. Williquette felt that taking part in the program would be a win-win for both veterans and businesses.

Lynn Geiser asked who would benefit most from this program. She felt that this seemed like more advertisement than anything else. Williquette responded that it would be up to the Subcommittee to go out and get the businesses to sign up to participate and she noted that it does not cost the business anything to sign up and the businesses would then be self-promoting as they would be listed on the website. Koslowski asked about businesses that already do something for veterans, such as Home Depot which always gives a veterans' discount. Williquette noted that in those instances the Honor Rewards program would provide them with stickers they could use on their doors to advertise that they are veteran-friendly. Williquette stated that the businesses and the veterans sign up for the program on the Honor Rewards website. Geiser asked about security of the website and Williquette responded that everything is on a secure server and is very safe.

Polus added that the key issue will be putting together a group of volunteers to solicit the businesses to participate in the program. He noted that this is a year round program, not like our current program that focuses on Veterans Day. Polus suggested bringing in the Chamber of Commerce as a key player as well as On Broadway and the Military Avenue Merchants organization. He felt that bringing in these organizations to be part of the working committee would be helpful in deciding what the best way to approach businesses is. Polus noted that this would require a subcommittee and he noted that their office intern would be able to help out with this. Erickson stated the surrounding communities such as De Pere and Pulaski could be brought into this as well since it is a countywide program. Polus stated that the first thing to determine is if this

Subcommittee wants to participate in the program. He noted that he, Williquette and the County Executive feel that it is a strong program.

Polus continued that Dane County is the only county in the state participating at this time. Desisles wanted to be sure there was no confusion with the businesses if they are being solicited to join the Honor Rewards program and also asked for donations for Veterans Day. Williquette stated that if the Subcommittee decides to participate in the program, the businesses are able to add themselves to the program and if they decide they do not wish to participate in the program they can remove themselves at any time. Williquette urged the Subcommittee to check out the website to see how it works and see all of the places in Dane County that participate.

Polus suggested that the Subcommittee give some thought to this and check out the website and he suggested that this item be put on next month's agenda for further discussion before a decision is made.

6. **Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair In preparation for 2015/draft agenda.**

Erickson reported that he has ordered carnations to hand out to the women veterans. Polus had a draft of the Fair poster for review by the Subcommittee. A few small changes were suggested and Polus stated that he will have the posters and tickets ready for the next meeting, however, if anyone wished to have posters or tickets earlier to distribute at other meetings, they could pick them up in Polus's office at the end of the month. Polus wanted to make sure that no posters are displayed publicly until after the next meeting.

Louise Dahlke indicated that sometimes she receives calls from veterans who wish to attend the ceremony but do not have tickets and she asked how to handle these situations. It was indicated that there are plenty of locations that tickets could be obtained and they are free, but a veteran without a ticket could be admitted with a military ID, although that is not the preferred method.

Polus continued that he has invited nine organizations to have tables in the tent and he has received confirmation from several organizations so far and is waiting to hear from others. He stated that he will need at least 10 tables in the tent. Koslowski stated that he has 10 tables and could possibly get more if needed. Last year there were 25 tables total which included tables for the prizes and registration for certificates. It was felt that close to 30 tables will be needed in all as well as 60 chairs. Dahlke indicated that she will work on getting a cart of chairs.

Polus continued by going over the agenda with the Subcommittee. The tent will be open from 12:00 pm through 5:00 pm. The band, Monterey Trail, will perform from 4:00 pm – 5:00 pm and again after the ceremony. It was noted that Heartland will pay for the band which is greatly appreciated. The ceremony will begin at 5:00 pm. Erickson noted that he has tried to contact John Maino numerous times to see if he could be the emcee for the ceremony, but he has not heard back and he felt that the Subcommittee will need to look at going in a different direction for an emcee. The other parts of the ceremony are locked in and ready to go. Geiser indicated that she has two possibilities for female speakers.

Koslowski asked Dahlke about keeping the area free of vehicles this year as last year there were vehicles in the area and that was somewhat of a problem. Dahlke stated that she is working on that and she will do her best to be sure that this situation does not happen again this year.

A discussion was also held as to the best way to do the recognition of the female veterans and Erickson suggested that a decision be made on the day of the event based on the turnout.

7. **Discussion re: Covered stage.**

Haskins reported that at the Fair Board meeting he attended he was informed that due to budget cuts they will no longer provide a stage for the ceremony. Dahlke stated that she contacted several people to find out the cost of a stage and she is waiting to hear back from one of them. She stated that Rent-A-Tent indicated they would be able to provide a 12' by 12' stage for \$144 which is a very good price. She indicated the stage would be 16" high and is not covered. Erickson felt that the Subcommittee would be able to pay for the stage since Heartland is sponsoring the band. The stage will be set up at the same time the tent is set up.

8. **Discussion re: Honoring female veterans at the Fair including carnations and review of certificate.**

Erickson reported that Schroeders will provide 150 red carnations. He also had a revised copy of the certificate that will be given to the female veterans for the Subcommittee's review and further, Erickson read the proclamation naming August 22, 2015 as Womens' Veterans Day in Brown County.

Motion made by Duane Pierce, seconded by Tracy Rosinski to approve proclamation and have it sent to July Human Services for approval and August County Board for approval. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Discussion re: Veterans Day donation list.**

This item was covered by Rosemary Desisles in Item 10 below.

10. **Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson reported that the dental program was kicked off last week. The program is available to Brown County residents and there is a fee, but the participants get deep discounts from participating dentists. It is \$69 annually for single and \$79 annually for a family and that then allows the participant to receive the discounts from the dentists. Information on this is available at most County offices and any library.

-Desisles reported that she has been in touch with Sherry Steenbock who provided her with the Veterans Day donation list as well as copies of the letters that get sent out in September. Desisles will make copies for the group and have them available at the next meeting. She also indicated that she received information from Steenbock on the Veterans Day radio show and breakfast. Erickson noted that the radio show was set up in the past with John Maino but he is not in radio anymore. Koslowski responded that the VFW sets this up and last year they were looking at having Bear from Y100 do the radio show this year.

-Haskins reported that he had seen recently that singer Tim Mc Graw will be giving away 36 mortgage free homes to veterans, one at each stop of his upcoming tour. Mc Graw has already given away 108 homes to veterans over the past three years through a partnership with Chase and Mc Graw's Operation Homefront program. Haskins continued by sharing information on the Army's first female general officer. He also noted Pennsylvania is the only state that observes Flag Day as a legal holiday.

-Geiser reported that the Volunteer Center will be starting a womens' group and she had flyers available for anyone who wanted them. She also stated that there is a volunteer opportunity on the Volunteer Center website for anyone that may be interested in helping at Packer Family Night.

-Koslowski reported that Brown County Veterans Manor will be having a ceremony at 3:00 pm tomorrow. Also, the Amvets State Convention will be held at the end of the month in Manitowoc. He noted that he is curious as to how many of the area veterans organizations have representation in Washington DC.

-Pierce reported that he heard at the quarterly get together at Pearly Gates that this Saturday morning the VFW in Oneida will be holding a veteran's breakfast and the Oneidas will be honoring the bald eagle. They would like to see as many veterans attend as possible.

Pierce also reported that the 10th annual Pearly Gates Ride will be held on July 11. He provided some history on the ride and said that at the first ride ten years ago they had 40 bikes and raised a few hundred dollars and there were two businesses sponsoring the ride. This year there are 106 businesses sponsoring the ride. He noted that last year that had roughly 750 bikes and 135 hot rods and 1,200 people participated. There were 2,400 people at the ceremony before the ride. This year, because it's the 10th Annual, they are paying tribute to all veterans. Every veteran in the crowd will be recognized. There are also raffle tickets for a street bike and tee shirts for sale which include a commemorative bottle of Jack Daniels drawn off a single barrel and a ticket for the raffle to win the empty barrel. People can register for the ride at the bar or at the Kwik Trip at Mason and Huron Streets starting at 9:00 am. The ceremony is at 11:00 and the ride takes off at noon. Following the ride there will be live and silent auctions, music, food, frivolity and merriment. There is

a small fee to get into the party afterwards for anyone who does not ride. He noted that almost half a million dollars has been raised over the years from this ride.

-Rosinski thanked those who attended the farewell event for Heartland's chaplain, Steven Morefield. Morefield was humbled and very appreciative. She continued that she has confirmation that author Debra Grassman will be coming September 8 – 11 with a soul injury ceremony taking place on September 11. She will keep the Subcommittee advised of details as they are finalized.

-Witkowski reported that he received a thank you card from Rosinski for attending the sendoff for Chaplain Morefield. He was very, very appreciative of the card and he would like to see this Subcommittee sending thank you cards out. He continued that he had a few items to share for the record. The first was about the birth of the flag of the United States of America. Secondly, Witkowski reported on an article he had seen in the newspaper that 138,817 military veterans were transported to Washington DC for war memorial visits from 2005 through 2014 as a salute to their service. Third, he read an article about a Green Bay man who wished Memorial Day was celebrated in the way it was intended, and not just as a holiday. He said the original idea was to honor those who defended their country according to a general order on May 5, 1868. The graves of 20,000 Union and Confederate soldiers at Arlington National Cemetery were decorated for the first Decoration Day as it was called. The name was changed to Memorial Day and it now honors the men and women who died in military service. Finally, Witkowski shared a picture entitled Gone But Not Forgotten which shows a billboard honoring WWII veterans from Allouez. Where the billboard was located and what happened to it remains a mystery.

11. Report from CVSO Jerry Polus.

Polus reported that on June 12 there was a press conference at the Veterans Manor where the name of the Manor was unveiled. The Manor is named in memory of Major General Jacob Brown who Brown County is also named after. He continued that about 30 residents will be moving in and there are also 27 pending applications. A resident manager is on staff and the Center for Veterans Issues will also have an office onsite.

Polus concluded by noting that his office has been busy, but everything is going well.

12. Comments from Carl Soderberg.

Soderberg was excused from the meeting earlier and did not give a report.

13. Such Other Matters as Authorized by Law. None.

14. Adjourn.

**Motion made by Jim Haskins, seconded by Lynn Geiser to adjourn at 6:33 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, July 21, 2015 at 5:00 p.m., in the Veterans Conference Room, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Joe Witkowski, Tracy Rosinski, Ed Koslowski, Jerry Polus, Louise Dahlke, Duane Pierce, Jim Haskins, Carl Soderberg, Lynn Geiser, Rosemary Desisles

****Running Total of Veterans' Certificates: 1687**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 pm.

2. Invocation.

3. Approve/Modify Agenda.

Erickson modified the agenda by moving Item 8 to follow Item 4.

Motion made by Jim Haskins, seconded by Rosemary Desisles to approve the agenda as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of June 16, 2015.

Motion made by Duane Pierce, seconded by Joe Witkowski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Discussion re: Honor Rewards Program.

CVSO Jerry Polus suggested that this item be held until after the Fair as it will require a good amount of discussion and there is no urgency. It will be put back on the agenda for next month's meeting.

6. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015/agenda.

Jim Haskins stated that he attended the last Fair Board meeting and showed the Board the poster which they all liked. Haskins also said that he talked to Steve Corrigan about moving the tent a little closer to the road to ensure that the emergency road was kept clear. Corrigan advised Haskins that there would not be a problem moving the tent over, however moving it may cut into the handicapped parking spaces. The military display vehicles would then be located on the other side of the stage. Louise Dahlke thought this would be a good idea because the stage would not be under the trees and, additionally, both emergency areas would be left open. Dahlke also indicated that she would probably be able to get enough space for handicap parking spots. Further, she indicated that she will do what she can to keep the horse people and 4-H people from parking in the area.

Ed Koslowski indicated that the meet and greet group has purchased 10 additional tables so he will have a total of 26 tables available. He has also had the time of the event changed on all of the banners. Koslowski indicated that he will need passes to get into the fair to set up the display in the building and drop off the lighted sign as well as passes to return to the Fair on Sunday for tear down and to load up the tables. Koslowski also confirmed with Dahlke that

10. **Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson reported that he has received commitments for door prizes from most of the businesses who donated last year.

-Haskins shared an article he had seen in the *Press Gazette* regarding the Schneider Ride with Pride truck driver who is from Green Bay and spent 24 years in the United States Army driving trucks. Haskins also reported on the Cruise of Honor at the Iola Car Show. The Cruise of Honor is a partnership between the Wisconsin Veterans Home at King and the Iola Old Car Show. The Iola Old Car Show wishes to honor the veterans who reside at the Wisconsin Veterans Home at King with an opportunity for a guided cruise of the car show and Teamed to Learn exhibit. Haskins also talked about a veterans special at Hilly Haven golf course on Tuesdays which is available with a military ID. Haskins continued that he had read an article that George W. Bush charged a wounded veterans group \$100,000 to speak along with \$50,000 for Laura Bush and \$20,000 for his private jet. A retired sergeant who lost parts of both arms said that he followed President Bush's orders and fought in the Iraq war and does not think the President should be charging to speak to veteran groups. Haskins concluded by stating that he had seen an article that indicated there have been 128,480 veteran suicides since 1999.

-Geiser stated that her woman's program at the Volunteer Center, The Mission Continues, is starting on Thursday. A brochure is attached which provides more information. Currently the group meets every two weeks and they have Miss Wisconsin scheduled to speak on August 13 and Debra Grassman on September 10. If anyone knows any other speakers who may be interested in speaking, they can let Geiser know. She also reported that the Veterans Manor is looking for donations of toiletries and other items. American Legion 1881 donated a number of items which were delivered last Friday. Geiser concluded by reading two poems about women veterans to the Subcommittee.

-Koslowski reported on the Brown County Veterans Manor and indicated that 27 of the 50 units are currently occupied and there will be several more vets moving in next week. He noted that they are no longer taking donations of large items; however, the residents are being advised of what they currently have so that their needs can be met. A Facebook page has been created, but nothing has been posted yet. Geiser indicated that they are continuing to take smaller items such as toiletries. They will also be looking to find an organization who may be able to donate new beds. Additionally, the Veterans Manor does take cash donations. Koslowski would also like to find a source for donations of bikes as he noted that the Vets Manor is on the bus line and the busses have bike racks.

-Pierce reported that POWs are an issue that is close to his heart and always on his mind. He noted that today would have been Commander Leahy's 92nd birthday. Commander Leahy has been missing since May 8, 1965. Pierce asked the Subcommittee to say a prayer for Commander Leahy and his family as well as the families of all other soldiers still missing.

-Rosinski reported that author Debra Grassman will be in Green Bay from September 10 – 12. On September 10 she will do a presentation at UWGB as well as the presentation Geiser spoke of earlier. On September 11 Debra Grassman will be providing an educational event in the morning and a soul injury ceremony in the afternoon, both at Green Bay Distillery. In the evening Grassman will be doing a candlelight fallen comrade ceremony at the Brown County Veterans Memorial site. More details will be provided at the next meeting. Rosinski noted that having Grassman here is very expensive and any groups that would be willing to sponsor an event can let Rosinski know.

-Witkowski read a small article from the newspaper regarding D-Day and the start of the invasion of Normandy which occurred on June 6, 1944. He also shared an ad from Ryan Funeral Home that indicated the flag at the funeral home is being flown in July in honor of Soldier Richard Vander Missen. Witkowski also reported on the Project Semi Colon project. Finally, he noted that veterans will be given free root beer floats at A & W on August 6.

11. **Comments from Carl Soderberg.**

Soderberg was excused from the meeting early and had no comments.

12. **Such Other Matters as Authorized by Law. None.**

13. **Adjourn.**

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:57 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary